



CHAIRMAN OF THE JOINT CHIEFS OF STAFF INSTRUCTION

J-1

DISTRIBUTION: A, B, C, J, S

CJCSI 1301.01B

1 July 2001

POLICIES AND PROCEDURES TO ASSIGN INDIVIDUALS TO MEET COMBATANT COMMAND MISSION-RELATED TEMPORARY DUTY REQUIREMENTS

REFERENCES:

- a. 10 USC 151, 153, 162, 164, 167, 3031, 5031, 8031, and 12304
- b. Joint Pub 1-02, "Department of Defense Dictionary of Military and Associated Terms"
- c. Joint Pub 1-0, "Doctrine for Personnel Support to Joint Operations"
- d. Joint Pub 3-0, "Doctrine for Joint Operations"
- e. Joint Pub 5-0, "Doctrine for Planning Joint Operations"

1. **Purpose.** This instruction provides guidance for assigning individual augmentation (IA), not forces, to meet combatant command (CINC) temporary duty requirements supporting National Command Authorities (NCA)-directed or approved operations. It defines a process and is intended for use in conjunction with the doctrinal guidance found in Joint Pubs 1-0, 3-0, and 5-0 (references c-e). The overarching goal of this process is to put the right IA into the right position, on time. To accomplish this, the CINC will provide the Military Services as much advance notice as possible (the goal is no less than 180 days) to properly identify, train, and deploy their IA. The Military Services must ensure that all deployed personnel arrive at their duty location on time. In the event of unanticipated crisis requirements, it is understood that the CINC may not have 180 days to give notice, and that the Military

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Services will work to fill the CINC's IA requirements as quickly as possible. In all cases, unnecessary staffing delays cannot be allowed to keep a CINC's operational requirements from being met.

2. Cancellation. CJCSI 1301.01A, 30 October 1998, is canceled.

3. Applicability. CJCSI 1301.01B applies to the Joint Chiefs of Staff, combatant commands, combatant command joint activities, the Military Services, and Department of Defense agencies.

4. Policy. Title 10, USC, gives combatant commanders authority to organize and employ forces (including IA) necessary to accomplish the command's missions (reference a). This instruction (used in conjunction with Joint Pub 1-0) establishes procedures to assign individuals to meet combatant command mission-related temporary duty requirements as defined in reference b. This instruction is not intended as a policy to fill permanent manning shortfalls or joint training requirements. Filling permanent manpower and training (including scheduled exercise) requirements are covered in separate CJCS publications.

5. Definitions. None.

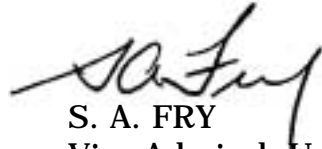
6. Responsibilities. The Joint Chiefs of Staff (JCS), the combatant commands (CC), the Military Services, and applicable Defense agencies shall carry out the requirements of this instruction. The supported-CINC, J-1's, responsibility is to track individual fills for each billet (i.e., identify who is coming and when they will arrive) in accordance with this instruction. The supported-CINC's Service Components are responsible for meeting the supported-CINC's required report date with fully qualified IA and for ensuring that all required deployment information (outlined in Enclosure D) is contained in all IA deployment orders/messages. The Joint Staff, J-1's, responsibility is to validate Multinational Headquarters (HQ) requirements (spaces), administer the reclama process, facilitate tasking coordination between the CINCs, the Military Services and Defense agencies, and oversee the tasking flow to ensure there are no delays at any point in the process. Additionally, the Joint Staff, J-1, will review all CJCS plans/orders to ensure IA taskings conform to the procedures and policies outlined in this instruction.

7. Releasability. This instruction is approved for public release; distribution is unlimited. DOD components (to include the combatant commands), other Federal agencies, and the public may obtain copies of this instruction through the Internet from the CJCS Directives Home Page--<http://www.dtic.mil/doctrine>. Copies are also available through the Government Printing Office on the Joint Electronic Library CD-ROM.

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8. Effective Date. This instruction is effective upon receipt.

For the Chairman of the Joint Chiefs of Staff:



S. A. FRY
Vice Admiral, U.S. Navy
Director, Joint Staff

Enclosures:

- A -- Individual Augmentation Sourcing Procedures
- B -- Individual Augmentation Process
- C -- Example Headquarters Augmentation Manning Document
- D -- Essential Tasking Information

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DISTRIBUTION

Distribution A, B, C, and J plus the following:

	<u>Copies</u>
Secretary of Defense	10

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ENCLOSURE A

INDIVIDUAL AUGMENTATION SOURCING PROCEDURES

The combatant commands source their IA requirements through their respective Service Component commands, which then fill the requirements. If the Service Component does not have personnel available to meet the CINC's requirement, the Service Component forwards the IA requirements to its Service HQ for fill. The Service HQ determines availability and fills the requirement from internal Service assets, including the various CINC's Service Components. If the Service HQ determines it cannot fill an IA requirement from internal Service assets, but from other sources (i.e., CINC staff, joint activity subordinate to a combatant CINC, the Joint Staff, or a Defense agency), the Service HQ will request sourcing through the supported-CINC, J-1, or the Joint Staff, J-1, (see Enclosure B). In the case of subordinate Joint Activities, the Service will request sourcing through the owning CINC, J-1. Should a combatant command or Defense agency disagree with the Service HQ's decision to use them to source an IA requirement, they may reclama to the CJCS. The CJCS will monitor, through the Joint Staff, J-1, all IA reclaims. Whenever necessary, the Joint Staff, J-1, will help resolve issues or, after consulting all concerned parties, refer the matter to the CJCS or Secretary of Defense for decision. Communication for IA requirements between the CINCs, Military Services, Joint Staff, and Defense agencies will be in message format and classified to the lowest level possible. Each communication must include copies to the supported-CINC, J-1, and the Joint Staff, J-1/PRD (see Enclosure B).

a. Initial Tasking (New Requirement)

(1) The NCA assigns missions to a combatant CINC (designated as the supported CINC) and identifies supporting CINCs, Military Services, and agencies. The supported CINC determines its IA requirements and tasks its Service Components to identify and assign IA to meet these requirements. In addition to the deployment information addressed in subparagraph a(2), the supported CINC must provide their Service Components with detailed reporting instructions (see Enclosure D). Additionally, the supported CINC retains responsibility for providing detailed and accurate funding guidance for the force providers (including supporting CINCs, joint activities, and Defense agencies) to follow. When available, the supported CINC should also provide a valid position description to the Service Components for each tasked requirement. The supported CINC has an obligation to ensure all validated IA requirements are mission specific and essential, and are not used for filling permanent manning shortfalls. Additionally, the supported CINC will establish

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concrete time-line standards for their Service Components to follow regarding the processing, forwarding, notifying, reporting, and tracking of IA requirements from CINC tasking to IA arrival at the deployed location.

(2) If a CINC's Service Component does not have sufficient individuals to fill the requirements, it will forward shortfalls to its Service HQ and concurrently notify the supported-CINC, J-1, and the Joint Staff, J-1/PRD. This message will individually list each IA requirement passed back for sourcing. This message must contain (at a minimum) the supported-CINC, J-1-tasked position number, duty title, and grade (essential items per Enclosure D may be added if required).

(3) The Service HQ will fill the identified shortfalls from internal Service Assets. If the requirement cannot be filled with internal Service assets, the Service HQ will determine their manning levels within the combatant command Service Components, combatant CINC staffs, and Defense agencies and identify the organization best able to fill the supported-CINC's requirement as follows:

(a) The Service HQ, although supporting the validity of the tasking, may determine that the Service Component of the supported combatant command is most capable of filling the requirement. The Service HQ will return the requirement to the CINC's Service Component for fill. If the Service HQ or the CINC's Service Component cannot reach an agreement, the Service HQ or the supported CINC may reclama to the CJCS.

(b) If the Service HQ determines that assets belonging to a supporting CINC's Service Component are needed to fill the shortfall, the Service HQ will task the Service Component to source the requirement. The Service HQ will concurrently notify the supporting CINC, J-1, and info copy the supported-CINC, J-1, and the Joint Staff, J-1.

(c) In rare instances, the Service HQ may determine that an asset belonging to the staff of a combatant command (or one of their subordinate Joint activities) is needed to fill the supported-CINC's requirement. In these instances, the Service HQ will formally request, through the Joint Staff, J-1, that the designated CINC supports the requirement. The requirement will be for one rotation and filled only as a last resort. If the Service HQ or the designated CINC disagrees with the request, the matter will be reclama'd to the CJCS.

(d) If the Service HQ determines assets of a Defense agency are required to help fill the shortfall, the Service HQ requests, through the Joint Staff, J-1, fill from the identified Defense agency. If the Defense

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agency does not believe that it has sufficient assets available, it may reclama the matter to the CJCS. If the request is for intelligence assets, the Joint Staff, J-1, will coordinate with the Joint Staff's J-2 to locate qualified IA personnel. In all cases, Defense agencies will only be tasked for one-time fills, unless a specific agreement is reached with the supported-CINC and the Joint Staff, J-1, to provide recurring replacements.

(e) For requirements where one-time fills are approved and sourced (from a CINC staff or Defense agency), the supported-CINC, J-1, will reevaluate the requirement and retask a Service Component to fill the requirement for subsequent rotations in accordance with this instruction.

(f) The Service HQ must attempt to identify qualified Reserve Component (RC) or DOD civilian personnel before submitting a reclama to the CJCS. Use of RC personnel and civilians is acceptable as long as the IA meets the supported-CINC's tasking requirements for the position. If RC assets are tasked, the Service will provide the workdays, travel, and per diem funding needed to deploy the individual (unless specified otherwise).

(4) Requirements for special operations forces (SOF) skills are passed to the Theater Special Operations Command (TSOC) for initial validation and in-theater resourcing (Enclosure B). SOF-skilled individuals include only those special operations personnel code designators for Army Special Forces, Army Special Operations Aviation, Civil Affairs, Psychological Operations, Ranger Regiment, Navy SEALs, Special Boat Units, Air Force Special Operations Pilots and Crew, Air Force Special Tactics, and Air Force Special Weather. This includes both Active and Reserve Component SOF individuals. This instruction also addresses USSOCOM as a single entity with three Service Components, which includes the United States Army Special Operations Command, Air Force Special Operations Command, Naval Special Warfare Command, and their respective subordinate special operations units). If SOF requirements cannot be sourced from available in-theater resources, the TSOC will forward all remaining requirements to USSOCOM; Operations, Plans, and Policy Center, for resourcing from CONUS SOF assets (with an info copy to the supporting-CINC, J-1). If USSOCOM cannot fill the personnel requirement, it will reclama to the CJCS. The process for submitting requests to support the TSOCs SOF specific requirements during NCA directed operations would be the same as described above. However, for non-SOF-skilled requirements to support the TSOC, the IA requirement will be validated and requested through the theater CINC as previously defined in this instruction. Neither the TSOC nor USSOCOM can be tasked to provide non-SOF skilled

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individuals to meet NCA-directed mission-related temporary duty requirements of the combatant command. Accordingly, non-SOF-skilled requirements of this nature will not be validated, in accordance with 10 USC, section 167, unless directed by the President or the Secretary of Defense. Reclamas for invalidated non-SOF-skilled individual requirements levied against the TSOC or USSOCOM are not required. For all SOF requirements, if the combatant command or USSOCOM judges that sufficient assets are not available, it may reclama the matter to the CJCS.

(5) Procedures for filling Multinational (MN) IA requirements are the same as described above; however, the Secretary of Defense, through the CJCS, approves US force contributions and tasks the theater CINC to employ forces. The Joint Staff and combatant CINC receive force requirements (including IA) from the MN command and validate these requirements with their respective staffs. Once validated, the CJCS then tasks the supported CINC, who, in-turn, tasks the Service Components and supporting commands and activities to provide the required IA. The supported-CINC, J-1, and the Joint Staff, J-1, must work closely with the MN staff's US Military Representative to ensure that all manning requirements (including a detailed position description for each post) are identified. To ensure all approved IA arrive on time, the Joint Staff, J-1, and the supported-CINC, J-1, require no less than 155 days from the requirement's date required in-place (DRI) to conduct analysis of the requirements and task the Military Services for fill. The 155 days are broken out as follows:

(a) Within 30 days, the Joint Staff, J-1, and the supported-CINC, J-1, will ensure that their respective staffs perform a functional analysis to determine which of the requested posts the US will accept for fill. The CJCS will then formally task the supported CINC to source each of the validated IA requirements. (Note: The Joint Staff will validate which posts to fill based on duty title, national contribution (overall force) percentage, and NCA guidance. The supported-CINC staff will determine appropriate service, grade, skill, clearance, etc., for each post based on analysis of the position descriptions. The rationale is that the theater CINC has better visibility and an operational perspective of specific requirements).

(b) Within 5 days of receipt of the CJCS message, the supported CINC will task their Service Components for their IA requirements.

(c) The Service Components will be given no less than 120 days (excluding unanticipated crisis requirements) notice from receipt of the IA requirement tasker to have a fully qualified IA on station at the

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deployed duty location (the exception to this is covered in subparagraph e).

(d) As the Joint Staff and supported CINC receives IA requirements from the Multinational staffs, they will include, to the greatest extent possible, the Service and Component HQ in the coordination and validation loop for IA requirements.

(6) Procedures for UN or Multilateral Observer IA requirements remain under the authority of the Secretary of the Army as Executive Agent.

b. Recurring Tasking (Continuous Requirement)

(1) Recurring requirements follow the same process as the initial tasking. The supported CINC closely coordinates with the Service Components and validates the continued need to fill required positions. Special sensitivity should be paid to the demands on low-density skill fields (including the possibility of substituting other specialties). At no time, will a post be gapped because of sourcing constraints (the possible exception being a reclama per subparagraph c (reclamas)).

(2) In situations involving low-density skills, where only a small number are used in the operational area and are generic to the Services (e.g., chaplains, linguists), the supported-CINC, J-1, should assist in establishing a rotation plan among the supporting Services.

(3) The CJCS will revalidate all Multinational IA requirements every six months or whenever the MN HQ issues a new manning requirements document, whichever is sooner. The Joint Staff, J-1, will identify all valid IA requirements via message with copies to the supported-CINC, J-1; supporting-CINC(s), J-1; the US National Military Representative; the Military Services and Defense agencies.

c. Reclamas

(1) The intent of the reclama process is to mediate an acceptable solution between the supported CINC and the IA provider to meet the operational requirement. Any CINC, Service HQ, or Defense agency who questions the validity of an IA requirement may reclama through the Joint Staff, J-1, to the CJCS. The Joint Staff, J-1, will gather information and attempt to resolve the reclama. If resolution cannot be reached, the Joint Staff, J-1, will refer the reclama with a recommended course of action to the CJCS or (if necessary) Secretary of Defense for a decision. The reclama must be submitted via Defense Message System

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message with copies to (as appropriate) the supported-CINC, J-1; the supporting-CINC, J-1; the Service HQ; and Defense agency. The reclama justification must include:

- (a) The number of authorized and assigned in the desired grade/skill within the Service inventory (including the RC).
- (b) An explanation why the RC is not being considered or tasked (if applicable).
- (c) The number of other operational requirements currently assigned (conflicting taskings), the tasking originator, and the date/time of the tasking message.
- (d) The number authorized and assigned to joint staffs/activities, combatant command staffs, Service HQ staffs, and Defense agencies (identified by CINC, agency, etc.). (Note: This instruction will defer to individual Service policies determining who is qualified and eligible for deployment).

(2) Upon receipt, the CJCS will respond to the reclama within 5 working days.

(3) Guidelines

(a) The Joint Staff, J-1, will address reclamation on a case-by-case basis, recognizing that each Service's ability to react and fill is separate and distinct. However, a CINC's operational requirement (especially a short notice crisis requirement) cannot be held up, or "gapped" because of a reclama. In all cases, the Joint Staff, J-1, will work with the Services, combatant CINCs, and Defense agencies to resolve reclamation as quickly as possible. The Joint Staff, J-1, and the supported CINC will take the necessary steps to preclude the Services from being tasked for IA assets they do not possess or cannot be expected to reasonably fill. However, a CINC's requirements, while sensitive to Service inventories, may still require a number of high-demand, low-density assets. When a reclama is received, the Joint Staff, J-1, will act on it quickly, thoroughly research the basis of the reclama, and work with all concerned to resolve the matter, including referring the matter to the CJCS or Secretary of Defense for resolution.

(b) Initial Requirement Reclama. A reclama for first-time (including unanticipated, short-notice crisis requirements received within 90 days of DRI) will not normally be acted on. The Joint Staff, J-1, will address the reclama after the initial fill and well in advance of the

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deployment of the relief. For a crisis requirement where the Service has no lead-time to react, the supported CINC will normally coordinate with the tasked Service to support the initial fill prior to tasking. For a non-crisis first-time requirement where the Service has been given ample time to source (commensurate with their lead time policies), reclaims will be dealt with on a case-by-case basis. In all cases, staffing delays are not sufficient grounds for a reclama.

(c) **Recurring Requirement Reclama.** In most cases, the Joint Staff, J-1, will not act on a reclama for a recurring requirement that is received within 90 days of the DRI. Therefore, the Services should determine if they are going to reclama a requirement and initiate the action as far in advance as possible. The Joint Staff, J-1, then has time needed to adjudicate the reclama, work with the supported CINC to find alternative sourcing or change the requirement, and respond to all concerned. Again, a CINC's operational requirement cannot be held up or gapped because of a reclama.

d. IA Tour Extensions/Early Release

(1) IA tour extensions for all other mission-related reasons are subject to concurrence of the Service or sourcing agency. However, in some cases, the supported organization, operational command, or supported CINC may extend IA beyond their expected tour completion date only if the incumbent has not been relieved on time or release will likely result in a critical position being gapped or is an operational "showstopper." For these requirements, it is the responsibility of the supported-CINC, J-1, to notify the Service Component of involuntary extensions at least 30 days (preferably 60-30 days) prior to the effective date, and give the Services time to provide relief. If the sourcing organization does not support the extension of the Service member, it must provide a replacement into the position by the required report date and reclama the requirement.

(2) An exception to subparagraph d(1) is RC Service members mobilized under title 10, USC, section 12304, who cannot be extended past 270 days total mobilized time (this includes time to redeploy and be demobilized). Allowances must be made for the Service member to redeploy, out process, travel to their home of record, and use accrued leave.

(3) Early return/release of an IA for essential reasons (medical, family emergency, etc.) does not change the deployment timeline for the replacement unless circumstances require an out-of-cycle relief. Time remaining on tour and position criticality must be considered before

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requiring midcycle relief. The supported-CINC, J-1, will work with the deployed command and the Service Component to find and deploy a replacement (if one is required) with minimal gap in the deployed position. The supported-CINC, J-1, must ensure that subsequent replacement schedules are adjusted to ensure timely future relief.

(4) IA's released early for nonessential reasons will not be relieved out of cycle. Additionally, the supported-CINC, J-1, will evaluate the reason for the early release and determine whether to continue to fill or permanently delete the requirement.

e. Crisis Response

(1) The procedures for filling a CINC's crisis response IA requirements are the same as a recurring requirement; however, the Service response times are significantly shorter. Therefore, it is extremely important for the Services, supporting-CINC joint activities, and Defense agencies to fill the supported-CINC's operational requirements as rapidly and efficiently as possible. To ensure responsiveness and maximizing available technology, the supported CINC should communicate their manning requirements to Component Services, supporting CINCs, Service HQ, and Defense agencies early and often to allow force providers ample time to prepare for crisis IA requests. (Example: publishing and maintaining a requirement manning document template on a home page). The supported-CINC's joint task force and HQ Staff IA requirements should be identified and disseminated for deployment planning. Combatant CINCs should provide and continually update their IA manning documents that identify position numbers and duty title. These manning rosters should allow maximum flexibility for filling service, grade, skills, and security clearance requirements. Additionally, these manning documents must identify which positions require Urgent versus Routine sourcing and clearly define when each post is required at the deployed duty location. (An example is provided at Enclosure C.)

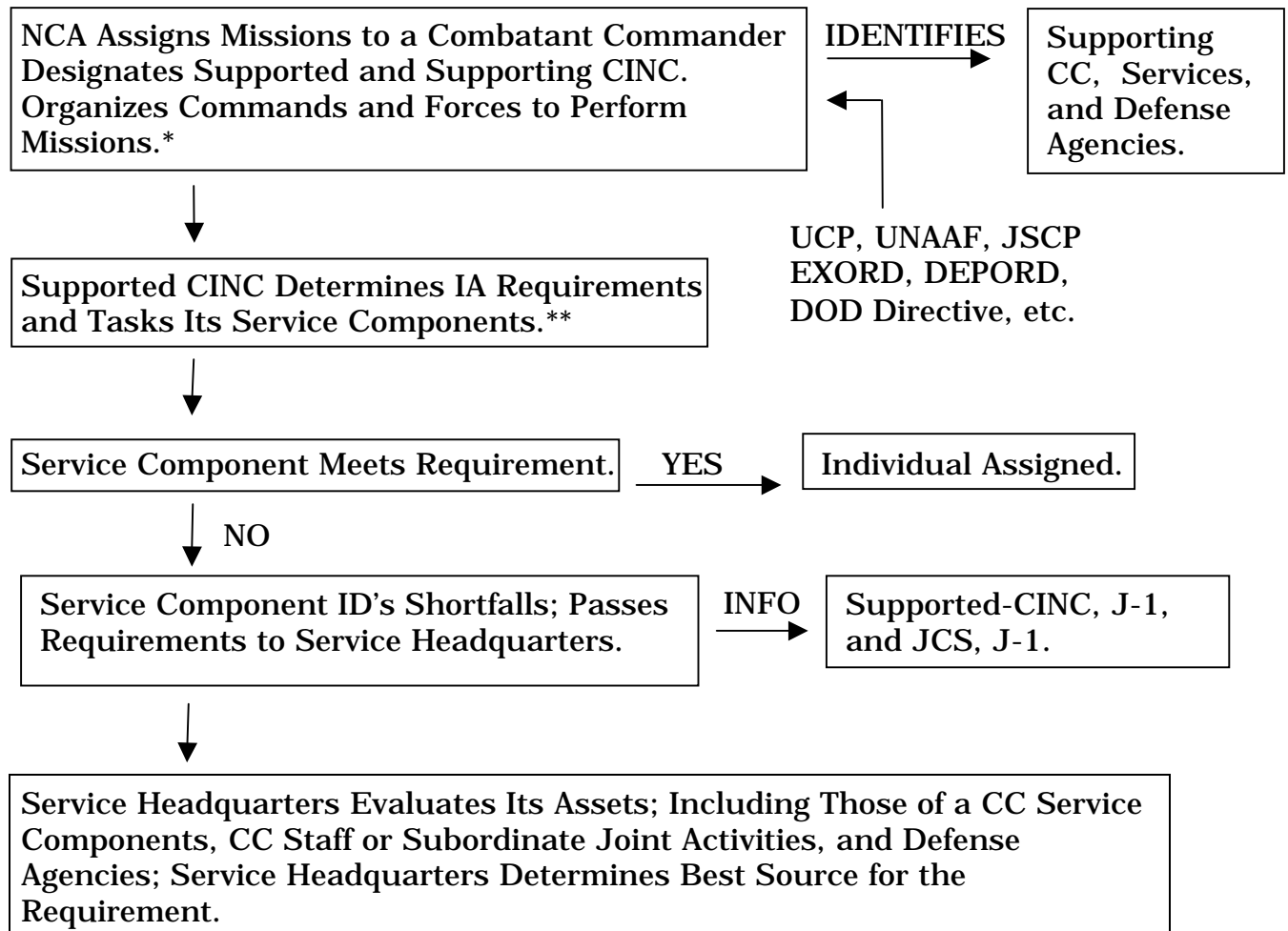
(2) Reporting. IA requirements filled from within theater Service Components generally should take no longer than 72 to 96 hours to report to the deployed duty location. Therefore, as many requirements as possible should be filled from in theater Service assets. Filling requirements that are passed back to Service HQ for sourcing will likely cause delays in reporting. For these, realistic expectations are approximately 21-30 days for an IA to report to the deployed duty location. In all cases, the supported-CINC, J-1, must work closely with their Service Components to minimize sourcing delays and fill these unanticipated, yet critical, requirements.

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ENCLOSURE B

INDIVIDUAL AUGMENTATION PROCESS

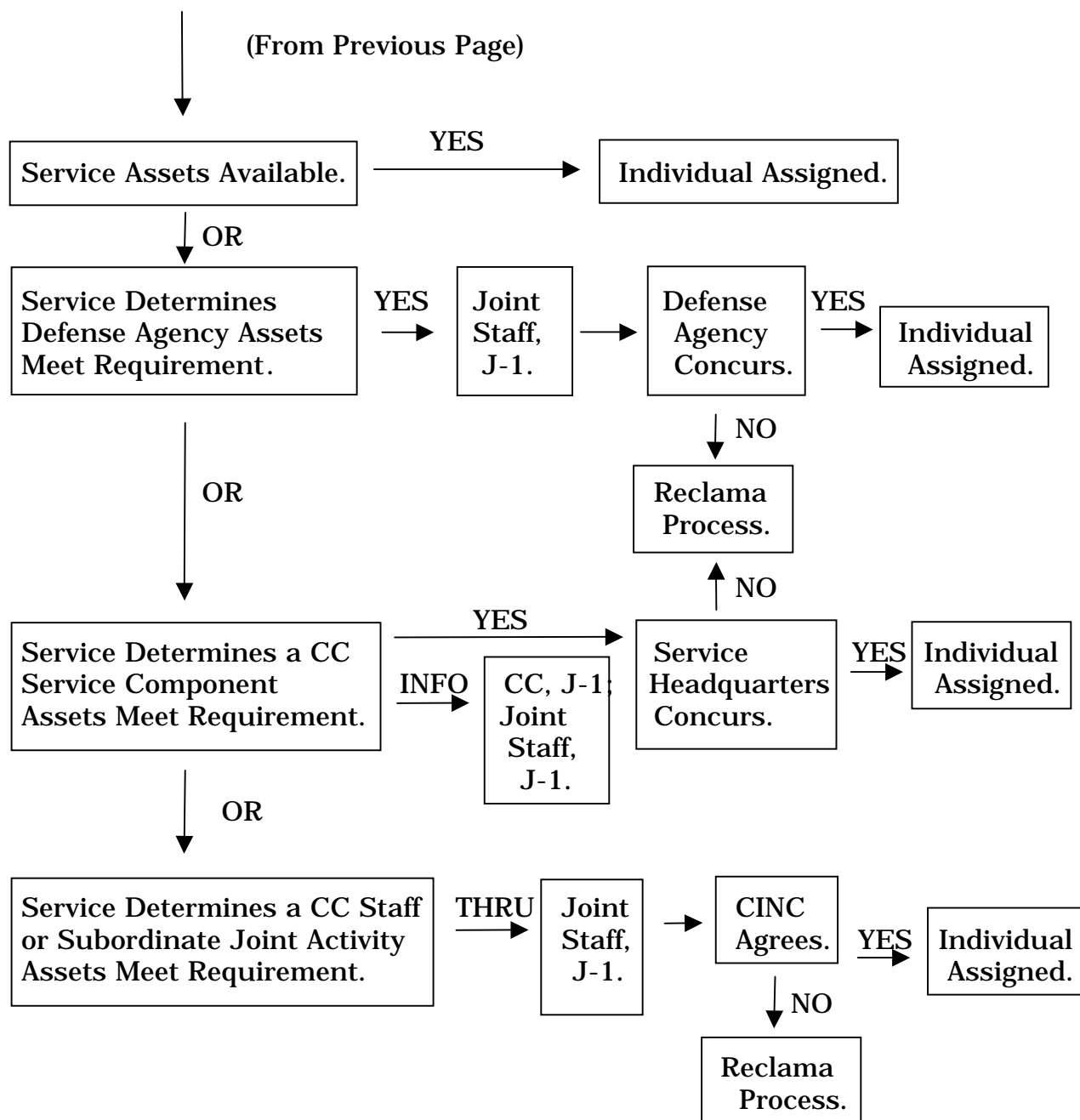
(NONSPECIAL OPERATIONS SKILLS)



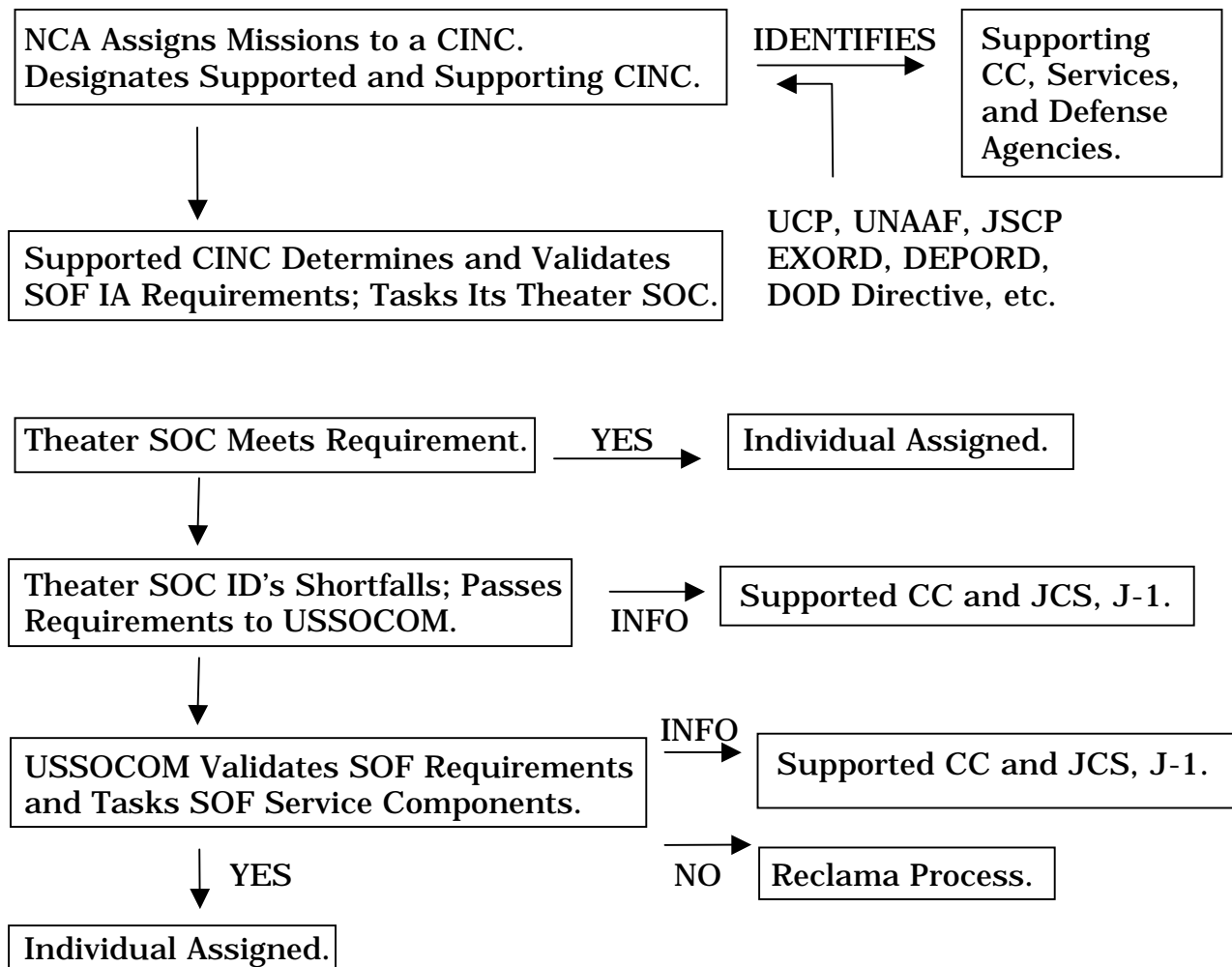
* TDY/TAD Augmentation to Operational or Contingency Missions. Not for Sourcing Training Requirements.

** Excluding SOF Requirements.

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SPECIAL OPERATIONS SKILLS



For purposes of this enclosure, special-operations-skilled individuals include only those special operations personnel code designators for Army Special Forces, Army Special Operations Aviation, Civil Affairs, Psychological Operations, Ranger Regiment, Navy SEALs, Special Boat Units, Air Force Special Operations Pilots and Crew, Air Force Special Tactics, and Air Force Special Weather. This includes both Active and Reserve Component SOF individuals.

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ENCLOSURE C

EXAMPLE HEADQUARTERS AUGMENTATION
MANNING DOCUMENT

POS#	DUTY TITLE	SVC	GRD	SKILL	TOUR	TYPE LENGTH	DATE REQ'D
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0100 MANPOWER AND PERSONNEL DIRECTORATE

0101	J-1	AF	O4	036P	179	ROUTINE	XDAYS
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REMARKS: (STANDARD LINE REMARKS, INDEX PROVIDED BY
SUPPORTED-CINC, J-1)

0102	DEPUTY J-1	AR	O3	41A	179	CINC CORE STAFF	
0103	STAFF OFFICER	N	O3	11XX	179	URGENT	XHRS

0200 INTELLIGENCE DIRECTORATE

0201	DEPUTY J2	AR	O5	35D	179	URGENT	XHRS
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HRS REMARKS: (STANDARD LINE REMARKS, INDEX PROVIDED BY
SUPPORTED-CINC, J-1)

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ENCLOSURE D

ESSENTIAL TASKING INFORMATION

1. The following essential information is required (when applicable) for inclusion in all CINC IA tasking messages (example tasking message format):

FM ADDRESSEE

TO ADDRESSEES

INFO ADDRESSEES

CLASSIFICATION

SUBJ: INDIVIDUAL AUGMENTATION REQUIREMENTS IN SUPPORT OF OPERATION XX.

REFERENCES

RMKS/1. MESSAGE PURPOSE.

2. REQUIREMENT: REQUEST COMPONENTS TAKE IMMEDIATE ACTION TO SOURCE AND CONTINUOUSLY FILL THE FOLLOWING INDIVIDUAL AUGMENTATION REQUIREMENTS:

COMPONENT

LINE #	DUTY TITLE	GRD	SKILL	SVC	CLR	DRI	ETL
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LINE REMARKS:

(DEFINED:)

- LINE # - MANNING DOCUMENT POSITION (POST, BILLET, ETC.)
NUMBER

- DUTY TITLE - DEPLOYED DUTY POSITION TITLE
- GRD - GRADE REQ'D FOR THE POSITION
- SKILL - DUTY POSITION SKILL (MOS, BRANCH, AFSC, RATE, ETC.)
- CLR - SECURITY CLEARANCE REQUIREMENT
- DRI - DATE REQUIRED IN-PLACE FOR THE DEPLOYED DUTY

(ADJUSTMENTS TO DRI MUST BE COORDINATED WITH USCINCXX,
PHONE #: XX/JTF-XX/J-1, PHONE #)

- ETL - ESTIMATED DEPLOYED DUTY TOUR LENGTH
- LINE REMARKS - ANY ADDITIONAL REMARKS REQUIRED FOR THE DEPLOYED DUTY (LINGUAL SKILL AND LEVEL; EQUIPMENT QUALIFICATIONS, ETC.).

3. THESE REQUIREMENTS ARE EFFECTIVE XX AND REMAIN VALID UNTIL XX.

4. REPORTING INSTRUCTIONS: INDIVIDUALS ARE TO REPORT TO LOCATION XX, POC XX, PHONE #. REQUEST ALL TASKED ORGANIZATIONS DEPLOYING PERSONNEL ISO THIS OPERATION

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PROVIDE THE NAME, SSN, PARA LINE #, AND FLIGHT INFORMATION VIA MESSAGE TO USCINCXX, PHONE #: XX/JTF-XX/J-1, PHONE #.

5. COORDINATING INSTRUCTIONS:

A. EQUIPMENT REQUIRED (EX: ORGANIZATIONAL CLOTHING AND EQUIPMENT, UNIFORMS, AND PERSONAL ITEMS).

B. PREDEPLOYMENT TRAINING REQUIRED (EX, PREPARATION FOR OVERSEAS MOVEMENT: ALL PERSONNEL WILL MEET PREDEPLOYMENT TRAINING IAW XXX; WEAPONS QUALIFICATION: PERSONNEL WILL DEPLOY AND BE QUALIFIED WITH THEIR ASSIGNED WEAPONS; HUMAN RIGHTS; RULE OF ENGAGEMENT (ROE); ETC.).

C. MEDICAL: PROVIDE APPROPRIATE MEDICAL AND DENTAL SCREENING, PREVENTIVE MEDICINE COUNTERMEASURES TRAINING, AND IMMUNIZATION REQUIREMENTS.

D. ORDERS: ALL INDIVIDUAL DEPLOYMENT ORDERS MUST INCLUDE THE FOLLOWING INFORMATION:

(1) OPERATION NAME, DEPLOYED ORGANIZATION TITLE, DEPLOYED POSITION # (POSITION # FROM THE CINC TASKING MESSAGE), AND DEPLOYED DUTY LOCATION.

(2) VARIATIONS IN ITINERARY ARE/ARE NOT AUTHORIZED.

(3) INCLUDE FUND CITE.

(4) SECURITY CLEARANCE.

(5) MESSING AND LODGING: ARE/ARE NOT PROVIDED XXXX.

(6) PER DIEM: MEMBERS ARE ENTITLED TO XXXX A DAY FOR INCIDENTALS AND WILL RETAIN BAS.

(7) REPORT TO MILITARY PAY AFTER COMPLETING TDY TO DETERMINE ENTITLEMENTS FOR FAMILY SEPARATION ALLOWANCE (FSA) AND OTHER ALLOWANCES, IF ANY.

(8) RENTAL CAR IS/IS NOT AUTHORIZED.

(9) OTHER INFORMATION REQUIRED.

E. MISCELLANEOUS: THREAT ASSESSMENT, THEATER AND COUNTRY CLEARANCE, SECURITY CLEARANCE REPORTING POC AND PHONE, ETC.

6. FUNDING: THIS OPERATION IS BEING FUNDED UNDER XXXX. PROVIDE COMPONENT FUNDING GUIDANCE, HOW THEY ARE TO CAPTURE COSTS, OTHER FUNDING INSTRUCTIONS, AND A FUNDING POC/PHONE.